

# Water & Wastewater Leadership Center

## 2017 APPLICATION INFORMATION

February 26 - March 10, 2017

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### ELEMENTS OF THE LEADERSHIP CENTER

The Leadership Center's curriculum is designed for current and up-and-coming water and wastewater utility CEOs, General Managers, Senior Managers, and Upper-Level Management - from both public and private utilities. The Center is comprised of an intensive 10-day utilities residential training program including a 360 degree assessment of your leadership style, unlimited peer networking and enhanced leadership curriculum tailored specifically to the water sector.

### TUITION

<b>\$12,950</b>	10-Day Residential Program
<b>\$1,500</b>	Optional Faculty Mentor

Tuition includes 10 full days of instruction, all curriculum materials, residential accommodations (12 nights), most meals (12 buffet breakfasts, 10 lunches, 4 dinners and continuous break service for 10 days).

A \$1,000 application fee is required upon applying to the Leadership Center. This application fee will be applied to the cost of tuition upon acceptance to the program. If a student is not accepted, the fee will be refunded. Tuition must be paid in full no later than **January 20, 2017**.

The faculty mentor option provides for one-on-one coaching following the 10-day residential program. Mentors typically provide an additional three hours of coaching via telephone or email.

### LOCATION & ACCOMMODATIONS

To facilitate attendance by utility leaders with travel prohibitions to North Carolina, the 2017 Water & Wastewater Leadership Center will be convened at the Lansdowne Resort in Leesburg, Virginia. Hotel accommodations will be reserved for all participants from **February 26 - March 9, 2017** at the Lansdowne Resort located in Leesburg, Virginia. Participants should plan to arrive in Leesburg the afternoon of **Sunday, February 26, 2017**. Departure should be scheduled after 7:00 pm on **Thursday, March 9, 2017** or in the morning of **Friday, March 10, 2017**.

### APPLICATION

Application packages must include a completed application form, which is to be accompanied by a current resume and a letter of intent from the applicant. The letter of intent should detail the reasons for applying and attending the Leadership Center, describe the applicant's current leadership role within their agency, and outline his/her goals for the future. Completed application packages along with the \$1,000 application fee (made payable to the Water and Wastewater Leadership Center) should be sent to:

**Water & Wastewater Leadership Center**  
Attn: Bredy Trombino  
1816 Jefferson Place, N.W.  
Washington, D.C. 20036

Early application submission is encouraged. Application packages and deposits must be received by **Friday, November 8, 2016**. Full payment must be received no later than **Friday, January 20, 2017**.

### CANCELLATION AND SUBSTITUTION POLICY

If a candidate is accepted to the Leadership Center and is unable to attend, an alternate candidate may be nominated before **January 20, 2017**. Enrollment is limited and participants will be required to do a self-assessment survey in advance; therefore, it is important that any cancellations and candidate changes be made no later than **January 20, 2017**. Please notify Bredy Trombino at 202.533.1820 immediately if a candidate change is necessary.

Cancellations and Substitutions are subject to the following:

- Substitutions of enrollment will be accepted on or before **January 20, 2017**.
  - Cancellations before **November 8, 2016** will receive a full refund, with the exception of the \$1,000 fee.
  - Cancellation after **November 8, 2016** will be charged 50% of the tuition fee.
  - Cancellation after **January 20, 2017** will be charged full tuition.
  - Substitutions of enrollment will not be allowed after **January 20, 2017**.
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# Water & Wastewater Leadership Center Application

## REGISTRANT INFORMATION

NAME (MR./MS.)	FIRST NAME/NICKNAME	MIDDLE	LAST
AGENCY		TITLE	
BUSINESS ADDRESS (PLEASE, NO P.O. BOXES)		CITY/STATE/ZIP	
CITY	STATE	ZIP	
PHONE	FAX	E-MAIL ADDRESS	

## EDUCATION

COLLEGE OR UNIVERSITY	HIGHEST DEGREE OBTAINED
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## PRIMARY RESPONSIBILITIES

Please provide a brief description of primary responsibilities at the utility.

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## EMPLOYMENT INFORMATION

Length of time in current position \_\_\_\_\_

Length of time with current utility \_\_\_\_\_

Number of personnel in utility \_\_\_\_\_

Number of your direct reports \_\_\_\_\_

Utility's service area population \_\_\_\_\_

## MEMBERSHIP (check all that apply)

I or my utility am/are a member of the following:

- American Water Works Association
- Association of Metropolitan Water Agencies
- National Association of Clean Water Agencies
- National Association of Water Companies
- Water Environment Federation
- None of the Above

## APPLICATION MATERIALS

Enclosed with this completed application form are the following:

- Letter of Intent from the applicant
- Current Resume
- \$1,000 Application Deposit (unless otherwise indicated)

## PAYMENT INFORMATION

Please note: credit cards are not accepted.

- Check Enclosed
- Check Request Submitted
- Please Send an Invoice to:

NAME(MR./MS.)	FIRST/MIDDLE/LAST
AGENCY	TITLE
ADDRESS	
CITY/STATE/ZIP	

## SIGNATURE

By signing this application, I agree to the policies of this program and the validity of the information contained in this application.

SIGNATURE OF APPLICANT	DATE
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## FOR OFFICE USE ONLY

APPLICATION & DEPOSIT RECEIVED	CHECK NUMBER	
INVOICE SENT	FULL TUITION PAID	CHECK NUMBER